



**Exclusions include, but are not limited to:** *Cosmetic, bariatric procedures, sterilization reversal, erectile dysfunctions, accounts indicating third party involvement or accounts that are 240 days or more past the first hospital statement date will not be considered for Financial Assistance.*

## **REQUEST FOR FINANCIAL ASSISTANCE OR MEDICAL INDIGENCY**

Thank you for requesting information regarding our Financial Assistance program, which would provide assistance for Roper Hospital, Bon Secours St. Francis Hospital, Mount Pleasant Hospital, Roper Berkeley, Roper St. Francis Ancillary Services, and the Roper St. Francis Physician Partners only. You must complete the instructions below in order for your application to be considered.

**All applicants 18 years of age or older must sign their application.  
Otherwise, a Power of Attorney will be required.**

PLEASE SEND COPIES ONLY OF ALL INFORMATION BELOW IF IT IS APPLICABLE TO YOUR **HOUSEHOLD INCOME**

**Note: Household income includes Patient and Spouse (if married)**

### **Send proof of assets:**

- Send copies of your most recent months of bank statements for all accounts (full statement not the transaction history)

### **Send proof of income that applies to your household; (examples listed below)**

- |  |  |
|--|--|
| • Current Social Security Benefits Letter  | • Workers' Compensation Income               |
| • Current pay stubs – 12 weeks             | • Unemployment Benefits                      |
| • Alimony & Trust                          | • Student Loan Disbursements                 |
| • Annuities, Pensions, Retirement Benefits | • Unreported Income                          |
| • Disability Income                        | • Most recent tax return for self-employment |

**If visiting the U.S. from another country**, send proof of current tourist, work, or student visa (green card) or Passport.

Please return the fully completed, signed application with required documentation to Patient Financial Services:

**Mail To:**

Roper St. Francis Healthcare  
PO Box 602441  
Charlotte, NC 28260-2441

**Fax:** 843-402-2036

**Email:** [Roperfinancialassistance@ensemblehp.com](mailto:Roperfinancialassistance@ensemblehp.com)

**Failure to provide the requested information may result in delays and possibly a denial.**

If you have difficulty completing the attached form or for assistance with a date of service before August 1, 2022, call (888) 472-0042. For assistance with a date of service on or after August 1, 2022, call (888) 472-0043, Monday through Friday, 9:00 am to 5:00 pm. We will make every effort to process the application within 30 days of receipt and notify you in writing of the outcome of your financial assistance request.

**If this information is not received, the account balance(s) will remain billable to the responsible party.**

<b>Name:</b>		<b>Account Number:</b>
<b>Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>
<b>Phone:</b>		

**HOUSEHOLD INFORMATION:** Please list all members of the household, including patient, spouse and any biological/legally adopted children under 18 years old.

First and Last Name	Relationship to Patient	Age/DOB	Total Gross Income in the 3 Months Prior to the Date of Service	Total Gross Income in the 12 Months Prior to the Date of Service
	Self			

**If you have no income, how you are being supported?**

Did you have health insurance on the date of service? ☐ No ☐ Yes (Provide card copy with application)

Does anyone in your household have a checking and or savings account? ☐ No ☐ Yes (Value \_\_\_\_\_)

Does anyone in your household have any other assets? ☐ No ☐ Yes (Type/Value: \_\_\_\_\_)

For **Income/Assets** listed above, you must provide the following for each member of the household:

- ☐ Employment = paystubs showing gross income for 3 or 12 months prior to the date of service
- ☐ Self Employment = Complete tax forms from most recent filing including Schedule C
- ☐ Social Security/Pension/Disability = Most recent benefit letter
- ☐ Other = Proof of any other income (unemployment benefits, dividends, interest, rental income, etc.)
- ☐ Checking/Savings = Current 30-day statement for each account

**By signing this document:**

I affirm all the answers on this application are true. Should a subsequent review reveal that any information provided was fraudulent, the decision to provide financial assistance may be reversed and the responsible party will be billed. I understand that the information I submit is subject to verification and review by federal and/or state agencies and others as required.

**Patient Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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